



SAN DIEGO COMMUNITY COLLEGE DISTRICT

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Dear Faculty,

Please be advised of two temporary business process changes for fall 2018 that may affect your class roster:

- 1. Students were not dropped for nonpayment this semester due to challenges with financial aid in the new system, therefore:**
 - Some students may not be listed on your official roster since they have not paid (reminder that only paid students show on official rosters).
 - Please be sure to take roll on opening day before issuing add codes since you may have more students enrolled than show on your official roster.
 - Note, if you find students who are not listed on your class roster, but who think they are enrolled please refer them to Reg-e or Admissions to check on their payment status.
- 2. Prerequisite checking was suspended the week before the semester started due to the transition to the new system:**
 - Due to the transition to the new system, staff were unable to clear prerequisites in time for the start of the semester.
 - Therefore, you may have students in your class who have not met the prerequisite. **It is up to faculty whether to allow a student who has not met the prerequisite to remain in the class or not.**

Thank you for your patience as we transition to the new student system. As with any implementation of this magnitude, there are going to be bumps along the way. Please be patient as we move the district forward to new technology.

Have a good semester.

Lynn Ceresino Neault
Vice Chancellor, Student Services